

BLAWITH & SUBBERTHWAITE PARISH COUNCIL

www.blawithandsubberthwaitepc.org.uk

Clerk: Christine Adams
email: info@blawithandsubberthwaitepc.org.uk

6th May 2026

Dear Members of Blawith & Subberthwaite Parish Council,

You are hereby summoned to attend the Meeting of Blawith & Subberthwaite Parish Council to be held in the Village Hall, Water Yeat on Monday 11th May 2026 at **19.00pm**

Yours sincerely

C Adams

Parish Clerk
Blawith & Subberthwaite Parish Council

Agenda

Chair to open the meeting

- 1. Election of chairman for the year 2026/2027.**
- 2. To receive the chairman's declaration of office.**
- 3. To appoint a vice chairman for the year 2026/27.**
- 4. Apologies**
To receive apologies for absence.
- 5. Requests for Dispensations**
The clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.
- 6. Declarations of Interest**
To receive declarations by elected and co-opted members of interests in respect of items on this agenda. Members are reminded that, in accordance with the revised Code of Conduct, they are required to declare any disclosable pecuniary interests or other registrable interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting.)
- 7. Minutes**
To authorise the chair to sign the minutes of the meeting of the Council held on 17 March 2025 as a true record.

8. Public Participation

- a) Cllr Suzanne Pender's Report
- b) Local Police Report
- c) Residents are invited to give their views on items on this agenda or raise issues for future agendas. Please note that public participation is limited to a total of 15 mins at the Chairs discretion.

9. Governing Documents and Polices

To review the following:

- Financial Regulations
- Standing Orders
- Code of Conduct
- Safeguarding Policy
- Health and Safety Policy
- Publication Scheme
- Social Media Policy
- Equal Opportunities Policy
- Risk Management Policy
- Risk Assessment
- Dignity at Work
- GDPR policy
- Press and Media Policy
- Privacy Policy
- Delegation Scheme
- Co-option Policy
- IT Policy
- Retention of Documents

10. Subscriptions

To consider the renewal of the following subscriptions

- ICO
- CALC
- Office 365

11. Donations

To consider the following donations:

- a) Friends of the X112
- b) Crake Valley Magazine

12. Calendar of Meetings 2026/27

To approve the calendar of meetings for 2026/27

13. Asset Register 2026

To consider the current asset register

14. Internal Audit 2025/26

To consider the 2025/26 Internal Audit

15. Annual Governance Statement 2025/26

To consider the approval of the Annual Governance Statement (section 1 of the Annual Governance and Accountability Return)

16. Accounting Statements 2025/26

To consider the approval of the Accounting Statements (section 2 of the Annual Governance and Accountability Return)

- 17. Certificate of Exemption 2025.26**
To approve the Certificate of Exemption - AGAR 2025/26 Part 2.
- 18. Training**
a) Update on Face-to-Face training.
b) To Consider any training requirements for Cllrs and Clerk
- 19. Financial Matters**
a) To authorise the following payments:
- | | |
|--------------------------|-------------------------------------|
| CALC | £147.98 |
| ICO | £ 47.00 |
| Salary | £159.26 (Gross including WFH, June) |
| Salary | £159.26 (Gross including WFH, July) |
| Insurance | £214.00 |
| HMRC | £ 15.81 |
| Water Yeat Village Hall. | £ 30.00 |
| Internal Audit | £135.00 |
| Bank Charges | £ 7.00 |
- b) To note the following receipt
- | | |
|-----------------|----------|
| Precept | £4181.00 |
| HMRC VAT Refund | £63.60 |
- 20. Insurance**
To consider the Insurance Renewal.
- 21. Community Governance Review**
Update on Community Governance Review.
- 22. 20mph Limit**
Update on the request for a 20mph limit.
- 23. Community Resilience**
Update on Community Resilience Plan.
- 24. Diana Memorial**
To consider wording for the memorial plaque.
- 25. Planning Applications (Planning applications can be viewed on the relevant authority's website)**
- 26. Planning Outreach Programme**
To consider the above programme
- 27. Westmorland & Furness 20mph Consultation**
[20mph speed limit consultation | Westmorland and Furness Council](#)
- 28. Councillors Reports**
Each Cllr is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Cllrs are respectfully reminded that this is not an opportunity for debate or decision making.
- 29. Date of Next Meeting**
To note that the next ordinary council meeting will be on 13th July 2026 at Water Yeat Village Hall.

